

1.0 Method statement

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COVID 19 RAMS

Dynamite Productions Limited
Start date: 09/04/2020

1.1 Risk assessment register

- 2.0 Coronavirus (COVID-19) - page 4

1.2 Training

All operatives are adequately trained to carry out required tasks.

1.3 Legislation

- Health and Safety Work Act 1974
- The Management of Health and Safety at Work Regulations 1999, amendment 2006
- Workplace (Health, Safety and Welfare) Regulations 1992
- The Control of Asbestos Regulations 2012
- Provision and Use of Work Equipment Regulations (PUWER) 1998
- The Reportable Injuries Diseases & Dangerous Occurrence Regulations 2013 (RIDDOR)
- Control of Substances Hazardous to Health Regulations 2002
- The Work at Height Regulations 2005
- The Personal Protective Equipment at Work Regulations 1992, amendment 2002
- The Manual Handling Operations Regulations 1992
- The Construction (Design and Management) Regulations 2015

1.4 General waste handling

- A suitable route to transport waste must be considered prior to the work.
- Internal routes should be protected to prevent damage to the fabric and decoration of the building. Particular attention should be made to door frames and sharp changes of route direction.
- If external routes cross pedestrian footpaths an alternative route should be provided for the public. The waste route should be segregated using barrier fencing with suitable signage to direct the public to the alternative pathway and prevent unauthorised persons accessing the waste route.
- Ensure the correct PPE is worn when handling waste.
- Always use a mechanical means of moving waste whenever possible (e.g. wheel barrow). Use good manual handling techniques when mechanical assistance is not practical or safe.
- Always dispose of waste in accordance with principal contractor's environmental policy and waste management plan.

Report any environmental waste accidents or spillages immediately to the principal contractor who will put into action the emergency waste containment plan and inform the relevant authorities.

1.5 Emergency procedures

The client or principal contractor will ensure that the existing site emergency procedures are followed and that relevant information is given to operatives at time of induction or when changes are made to procedures.

The principal contractor is responsible for ensuring that all operatives under their control adhere to the site emergency procedures at all times. RIDDOR requires deaths and injuries to be reported to HSE, the following injuries are reportable when they result from a work-related accident:

- The death of any person (Regulation 6)
- Specified Injuries to workers (Regulation 4)
- Injuries to workers which result in their incapacitation for more than 7 days (Regulation 4)
- Injuries to non-workers which result in them being taken directly to hospital for treatment, or specified injuries to non-workers which occur on hospital premises. (Regulation 5)

A report must be received within 10 days of the incident, and can be submitted from HSE's website

1.6 Welfare requirements

Welfare arrangements are supplied by the client or principal contractor. These should be in line with Schedule 2 of the Construction Design & Management Regulations 2015 (CDM). All sites are to have a minimum amount of welfare facilities available for workers, which include the following:

- Toilets
- Washing facilities
- Drinking water
- Changing rooms and lockers
- Heating
- Rest facilities

1.7 Hazardous waste

- Hazardous waste such as asbestos must be collected by an approved licensed contractor.
- Hazardous waste should not be put with non-hazardous waste or sent for landfill.
- Sharps waste should be placed in a yellow sharps container and the lid firmly closed during transit. Sharps should never be carried in the front of vehicles.

1.8 First aid facilities

Refer to the onsite safety notice board for all first aid information.

A first aid box with enough equipment to cope with the number of workers on site should be provided for by the client or principal contractor. The client or principal contractor should nominate an appointed person to take care of first-aid arrangements. The number of appointed first aiders shall be dependent on the number of employees:

- < 5: At least one appointed person.
- 5–50: At least one first-aider trained in EFAW or FAW, depending on the type of injuries that may occur.
- More than 50: At least one first-aider trained in FAW for every 50 people employed.

1.9 Method of access

- All operatives will be inducted by onsite supervisor.
- All operatives will maintain access and egress routes, and ensure that materials required for the task do not obstruct access to work areas and any debris caused by their operation will be removed.
- Waste will be kept to a minimum and removed from site each as agreed with client.
- Any problems with access & egress routes will be reported to the Site Supervisor.
- All work will be undertaken by qualified competent persons with experience of the type of work described above, and in all cases in full accordance with safety procedures specified in the company's health and safety Policy. The work activities described within this method statement and all associated safety measures are not to be deviated from in any way. If, for any reason, the method statement cannot be implemented in full or should the described process be found inadequate for the purpose of providing a safe working environment, the affected activities must cease until such time as the method statement has been amended and re-approved as appropriate with any changes communicated by a toolbox talk to all employees involved before work recommences.

2.0 Risk assessment

COVID 19 RAMS

Start date: 09/04/2020

Hazard	Control measures
<p>Exposure from others due to:</p> <p>1) Living with someone with a confirmed case of COVID-19.</p> <p>2) Have come into close contact (within 2 metres for 15 minutes or more) with a confirmed case of COVID-19.</p> <p>3) Being advised by a public health agency that contact with a diagnosed case has occurred.</p>	<p>Follow government guidance of social distancing; stay at home as much as possible, limit contact with other people, keep your distance (2 metres apart where possible), wash your hands regularly.</p> <p>Any existing individual risk assessments (disability, young persons or new / expectant mothers) to be reviewed.</p> <p>Maintain contact with line management and Human Resources (HR) and to follow company policy / guidance.</p> <p>Travel only when necessary; production crew will travel to locations in separate vehicles. But where crew have access to a larger people carrier vehicle they will implement social distancing where possible (2m clearance from persons and not to travel in groups of more than 2 unless it is immediate family).</p> <p>Company to ensure extremely vulnerable persons (Solid organ transplant recipients; people with specific cancers: people with cancer who are undergoing active chemotherapy or radical radiotherapy for lung cancer; people with cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment; people having immunotherapy or other continuing antibody treatments for cancer; people having other targeted cancer treatments which can affect the immune system, such as protein kinase inhibitors or PARP inhibitors; people who have had bone marrow or stem cell transplants in the last 6 months, or who are still taking immunosuppression drugs; People with severe respiratory conditions including all cystic fibrosis, severe asthma and severe COPD; People with rare diseases and inborn errors of metabolism that significantly increase the risk of infections (such as SCID, homozygous sickle cell); People on immunosuppression therapies sufficient to significantly increase risk of infection; Women who are pregnant with significant heart disease, congenital or acquired.) are shielding themselves and following their specific medical advice issued to them no later than 29/3/2020.</p> <p>Follow good NHS hygiene measures at all times.</p> <p>Where a member of the production crew has to deliver a package to another member of the crew working from home packages to be left on the doorstep.</p> <p>Do not take any antibiotics as they do not work against viruses.</p>
Foreign travel	<p>Please continue to follow any further national government advice provided.</p> <p>Where an occupational health (OH) service provider has been appointed, please seek additional advice or concerns through this service.</p>

Hazard	Control measures
Inclement weather – cold temperature allows disease to survive.	<p>All persons to dress appropriately for the weather.</p> <p>Welfare facilities provided to shelter from the elements.</p> <p>Maintain good hygiene measures at all times.</p> <p>Appropriate respiratory protective equipment (RPE) masks to be considered as last resort however face fit test (FFT) must be completed to ensure mask effectiveness. It is advised to speak to your H&S competent person on these matters and supplies should be reserved for medical staff as it has been documented that supplies have been difficult to procure.</p>
Poor hygiene.	<p>Wash your hands thoroughly and regularly. Use soap and water for at least 20 seconds. Use alcohol-based hand sanitiser if soap and water is not available and hand washing technique to be adopted as directed by NHS.</p> <p>Avoid touching your face/eyes/nose/mouth with unwashed hands and cover your cough or sneeze with a tissue then throw it in the bin.</p>
<p>Filming.</p> <p>Use of vehicles to drive to locations that are not kept clean can transfer the virus. Filming with Presenters, Talent and The Public can cause serious illness to people. Gloves not disposed safely can transfer the virus. Mics and booms.</p>	<p>Where production film crew are filming they will ALL maintain a safe distance of 2 metres apart. Crew will have access to a cleaning kit, that will include anti-bacterial fluid, disposable gloves, hand sanitiser to wipe down handles, keys, steering wheel, seats and other areas of the vehicle that they have come in contact. This to happen with when entering and taking ownership of the vehicle, and when their use of the vehicle is complete. All equipment will be cleaned with anti-bacterial fluid before and after filming. The crew will use disposable gloves and wipe down any equipment or surfaces that they have come into contact with, disposing of them in a safe manner.</p> <p>The production crew will adhere to maintaining a 2 metre safe distance from people that they are filming with, and they will advise all those that they film with to do the same.</p> <p>All production crew will use gloves when putting fuel into the vehicle and dispose of them in a safe manner.</p> <p>All relevant production crew and presenters will use a boom pole to maintain a safe distance between those being interviewed.</p>

Supervision and personnel

Name	Role	Phone	Date	Signature